**BUSSINESS PROCESSES MANAGEMENT –BPM SYSTEM**

* **INTRODUCTION**

Managing the entire company process including tenders or projects, employee performance, company budget or cash flow, and other processes, would require a comprehensive business process management (BPM) system. Here's an overview of how a BPM system could handle these different aspects:

* **DIVISION OF THE BPM SYSTEM**

Here's an overview of how a BPM system could handle these different aspects:

1. Tenders or Projects Management:
2. The BPM system should provide a centralized repository to store tender or project information, including project details, requirements, and documentation.
3. It should automate the tender or project lifecycle, from initiation to closure, by defining a series of tasks, approvals, and milestones.
4. The system should assign tasks to the relevant individuals or teams, track task progress, and send reminders for task completion.
5. It should facilitate collaboration and communication among project managers or leaders by providing a platform for discussions, document sharing, and updates to the specific tender.
6. The BPM system should generate reports and analytics to monitor the status of tenders or projects, track key performance indicators, and identify areas for improvement.
7. Employee Performance Management:
8. The BPM system should include modules for setting performance goals, conducting performance reviews, and providing feedback to employees.
9. It should automate the performance review process by scheduling and assigning reviews to managers or supervisors.
10. The BPM system should generate performance reports and dashboards to assess individual and team performance.
11. Company Budget or Cash Flow Management:
12. The BPM system should integrate with financial systems to capture and monitor budget information, expenses or company costs, and revenue or company total income in particular service.
13. The system should track expenses and revenue in real-time, providing visibility into the company's financial health.
14. It should generate financial reports, forecasts, and projections to aid in decision-making and financial planning.
15. Other processes
16. The BPM system should be customized to accommodate various other processes specific to the company, such as procurement, sales, customer service, and compliance management.
17. It should define process workflows, assign tasks, and track progress for each process, ensuring consistency and adherence to predefined procedures.
18. It should generate reports and analytics to monitor process performance and drive process improvements.